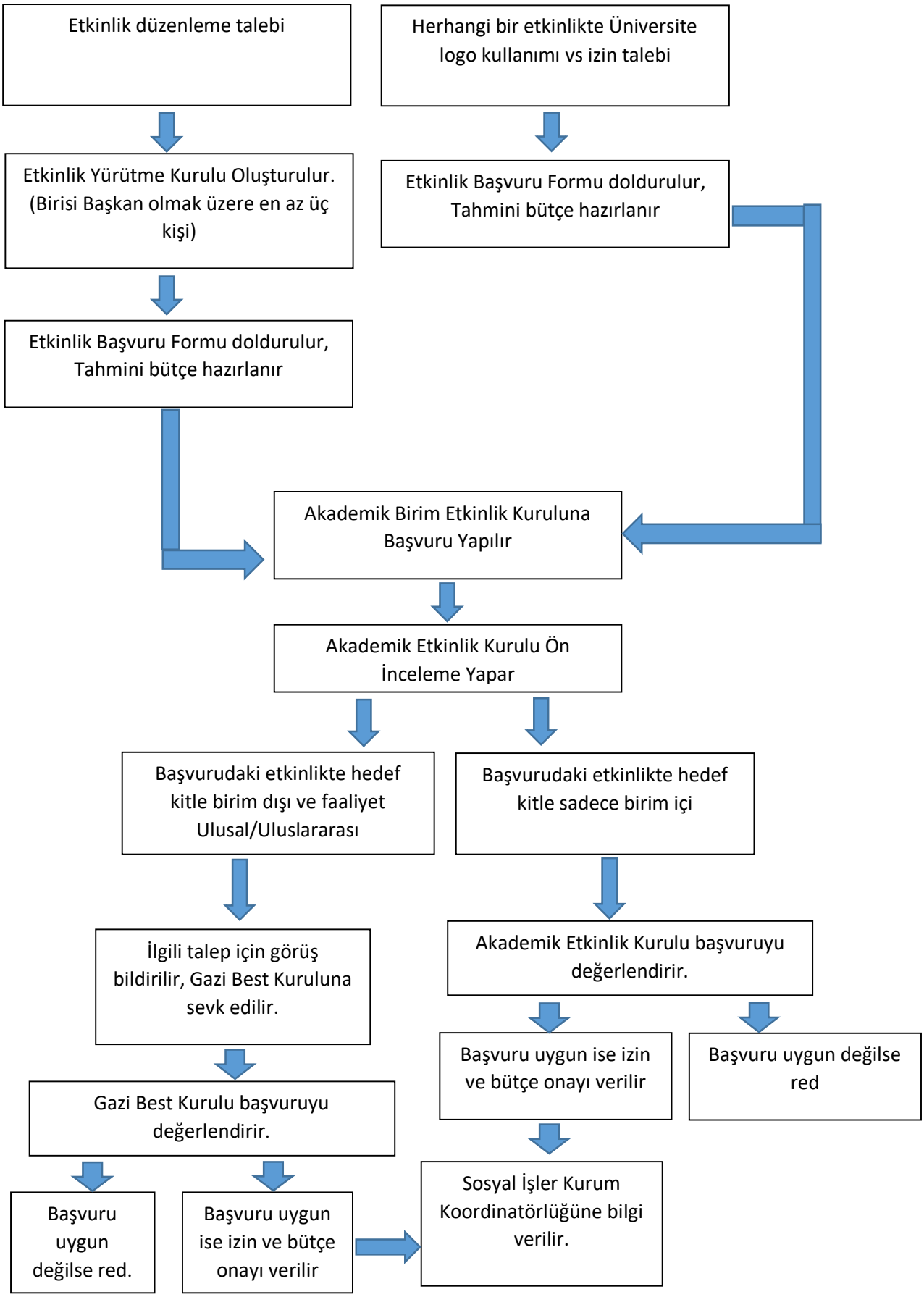GAZİ ÜNİVERSİTESİ ETKİNLİK DÜZENLEME FAALİYETLERİNDE İŞ AKIŞ ŞEMASI