

# Frequently Asked Questions

## Activating

### **How do I sign up for Grammarly within my institution?**

Type in your institution email on the sign-in page on [grammarly.com](https://grammarly.com). You will be redirected to your university's authentication page. If needed, more information can be found [here](#).

### **If I am currently paying for a subscription, how do I switch to my institution-sponsored subscription?**

You should receive an email notifying you that your institution has joined Grammarly, with a link to switch over your account! Please visit [here](#) if you are still waiting to receive an invitation email or are having issues activating through the link.

### **How long will I have access to Grammarly?**

You will have access to Grammarly as long as you are employed at the institution, simply by using your university or college email.

## Usage

### **What can I do with my Grammarly access?**

Educators will save time grading and instead focus on engaging with students by streamlining lesson plans and confidently writing agendas.

### **Where is Grammarly available?**

Grammarly is available on Windows and Mac, working across web and desktop apps like Google Drive, MS Office, and Canvas. You can also access Grammarly on your mobile devices (iPhone, iPad, and Android) by downloading and installing the mobile versions. For assistance activating and using Grammarly in MS Office for Windows and Mac, please visit [here](#) and [here](#).

### **How can Grammarly's generative AI writing benefit me outside the classroom?**

Grammarly's AI works like your personalized co-writer. Use it to speed through emails and other correspondence or help draft high-stakes documents like grant applications or letters of recommendation.