



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Palermo	I PALERMO01	<p>Institutional Coordinator Prof. Ada Maria Florena <i>Pro-Rector for International Mobility</i></p> <p>Servizio Speciale Internazionalizzazione</p> <p>Università di Palermo - Viale delle Scienze, ed.3 - piano I 90128 Palermo (ITALY)</p> <p>Email: reinter@unipa.it</p> <p>Departmental Coordinator ADA MARIA FLORENA Email: adamaria.florena@unipa.it</p>	<p>http://portale.unipa.it/amministrazione/area2/</p> <p>Course Catalog http://offweb.unipa.it/</p> <p>http://portale.unipa.it/internationalstudents/EducationalOffer/</p>

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Gazi University Faculty of Technology – Automotive Engineering	TR ANKARA02	Institutional Coordinator: Prof. Dr. Bensu KARAHALİL Erasmus Coordination Office Teknikokullar Beşevler 06500 Ankara/TURKEY e-mail: bensu@gazi.edu.tr Tel: +90 312 202 3856 Department Coordinator: Assoc. Prof. Dr. Hamit SOLMAZ Faculty of Technology – Automotive Engineering e-mail: hsolmaz@gazi.edu.tr Tel: +90 312 202 8651	Website of the International Office: http://erasmus.gazi.edu.tr/ Website of the Gazi University: http://gazi.edu.tr/ Website of the Technology Faculty: http://tf-otomotiv.gazi.edu.tr/ Website of the courses in English: http://gbp.gazi.edu.tr/?lang=1&baslik=1
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Departmental Coordinator	FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
						Student Mobility for Studies Total number of months of the study periods or average duration	Student Mobility for Training Total number of months of the training periods or average duration
Antonio Mancuso	TR ANKARA02	I PALERMO01	06.1	Mechanical Engineering (Automotive)	1 st , 2 nd , 3 rd	4x9 months for each student	-
Salvatore Basile			06.5	Electronic Engineering	1 st , 2 nd , 3 rd	2x9 months for each student	
Fabio Viola			06.2	Electrical Engineering	1 st , 2 nd , 3 rd	2x9 months for each student	-

Marco Migliore			06.4	Civil Engineering	1 st , 2 nd , 3 rd	2x9 months for each student	-
Rosanna Di Lorenzo			06.6	Manufacturing Sciences (including CAD, CAM, CAE)	1 st , 2 nd , 3 rd	2x9 months for each student	-
Roberto Scaffaro			06.7	Materials Science	2 nd , 3 rd	2x9 months for each student	-
Marco La Cascia			06.0	Engineering and Technology (Computer Engineering)	1 st , 2 nd , 3 rd	2x9 months for each student	-
Antonio Mancuso	I PALERMOO 1	TR ANKARA 02	06.1	Mechanical Engineering (Automotive)	1 st , 2 nd , 3 rd	4x9 months for each student	-
Salvatore Basile			06.5	Electronic engineering	1 st , 2 nd , 3 rd	2x9 months for each student	-
Fabio Viola			06.2	Electrical Engineering	1 st , 2 nd , 3 rd	2x9 months for each student	-
Marco Migliore			06.4	Civil Engineering	1 st , 2 nd , 3 rd	2x9 months for each student	-
Rosanna Di Lorenzo			06.6	Manufacturing Sciences (including CAD, CAM, CAE)	1 st , 2 nd , 3 rd	2x9 months for each student	-
Roberto Scaffaro			06.7	Materials Science	2 nd , 3 rd	2x9 months for each student	-
Marco La Cascia			06.0	Engineering and Technology (Computer Engineering)	1 st , 2 nd , 3 rd	2x9 months for each student	-

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject area	Subject area name	Number of staff mobility periods
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	code * [ISCED]	*	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ANKARA02	I PALERMO01	06.1	Mechanical Engineering (Automotive)	1x7 days, 8 hours	1x7 days, 8 hours
		06.5	Electronic Engineering	1x7 days, 8 hours	1x7 days, 8 hours
		06.2	Electrical Engineering	1x7 days, 8 hours	1x7 days, 8 hours
		06.4	Civil Engineering	1x7 days, 8 hours	1x7 days, 8 hours
		06.6	Manufacturing Sciences (including CAD, CAM, CAE)	1x7 days, 8 hours	1x7 days, 8 hours
		06.7	Materials Science	1x7 days, 8 hours	1x7 days, 8 hours
		06.0	Engineering and Technology (Computer Engineering)	1x7 days, 8 hours	1x7 days, 8 hours
I PALERMO01	TR ANKARA02	06.1	Mechanical Engineering (Automotive)	1x7 days, 8 hours	1x7 days, 8 hours
		06.5	Electronic Engineering	1x7 days, 8 hours	1x7 days, 8 hours
		06.2	Electrical Engineering	1x7 days, 8 hours	1x7 days, 8 hours
		06.4	Civil Engineering	1x7 days, 8 hours	1x7 days, 8 hours
		06.6	Manufacturing Sciences (including CAD, CAM, CAE)	1x7 days, 8 hours	1x7 days, 8 hours
		06.7	Materials Science	1x7 days, 8 hours	1x7 days, 8 hours
		06.0	Engineering and Technology	1x7 days, 8 hours	1x7 days, 8 hours

			(Computer Engineering)		
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I PALERMO01		ITALIAN*	English	B1 - No Certificate Required	B1 - No Certificate Required
TR ANKARA02		Turkish	English	B2 Turkish or B1 English – No certificate required	B2– No certificate required!

* The main language of instruction is Italian. Most study programs offered at Università degli Studi di Palermo are Italian-taught programs. However, there may be select courses taught in English even in Italian study programs

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Additional requirements at I PALERMO01

The University of Palermo has the infrastructure to welcome students and staff with disabilities. See table below for contact details.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	giulia.ingrassia@unipa.it +39 091 23862419	http://cud.unipa.it

Additional requirements at TR ANKARA02

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I PALERMO01	30 th JUNE	30 th OCTOBER
TR ANKARA02	15 th of June	15 th of November

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision **within 8 weeks**.
- A Transcript of Records will be issued by the receiving institution no later than **4 weeks** after the assessment period has finished at the receiving HEI.
- Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

I PALERMO01 grading system

Examinations are graded according to a scale ranging from 0 to 30, with 18 as a pass mark. A "cum laude" may be added to the highest grade (30; 30 e lode) as a mention of special distinction. All examination results are used to calculate the overall degree mark on a scale of 0 - 110. The final result is based on exam results plus the presentation of a project or dissertation in front of a Board of Examiners. The pass mark is 66 and students who obtain full marks of 110 may also be awarded 'summa cum laude' (110 e lode).

Statistical distribution of grades according to the descriptions in the ECTS users' guide will be available at <http://portale.unipa.it/amministrazione/area2/uoa06/grading-systems/>

TR ANKARA02

The local grades of Gazi University are transferred to ECTS grades as:

ECTS GRADES	Italian GRADES	GU LOCAL GRADES
A	30-30 e lode	AA
B	27-29	BA
C	24-26	BB
D	19-23	CB
E	18	CC
FX	Fail	DD
F	Fail	FF

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	studentistranieri.cot@unipa.it +3909123865500	http://portale.unipa.it/strutture/cot/Sportelli e Servizi/ Sportello_Accoglienza_Studenti_Stranieri/index.html
TR ANKARA02	erasmus@gazi.edu.tr 0090 312 202 2082	http://erasmus.gazi.edu.tr/?language=en_US

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

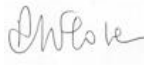


Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	UOA - Polizze e denunce assicurative e-mail: stella.neri@unipa.it Tel: +39 091 238 90809	http://portale.unipa.it/amministrazione/area5/set40/polizze/
TR ANKARA02	erasmus@gazi.edu.tr 0090 312 202 2082	http://erasmus.gazi.edu.tr/?language=en_US

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	CASAUNIPA - Servizio Alloggi Viale delle Scienze - Ed. "3" Segreteria Studenti - 90128 Palermo Tel. 091.23890905 email: servizioalloggi@unipa.it	http://portale.unipa.it/amministrazione/ area1/ssp10/CASAUNIPA.html
TR ANKARA02	erasmus@gazi.edu.tr 0090 312 202 2082	http://erasmus.gazi.edu.tr/?language=e n_US

Institution [Erasmus code]	Name, function	Date	Signature ³
I PALERMO01	Università degli Studi di Palermo Prof. Ada Maria Florena Pro-Rector for International Relations	16/07/2019	 
TR ANKARA02	Gazi University Prof. Dr. Bensu KARAHALİL Erasmus Institutional Coordinator	15.04.2019	 

³ Scanned signatures are accepted