



ERASMUS+ PROGRAMME

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016/2017 – 2020/2021² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	
Gazi University Institutional Coordinator	TR ANKARA02	Beyhan ZABUN Erasmus Departmental Coord. bzabun@gazi.edu.tr Tel: +905358309482 Contact Person: Bensu KARAHALIL Institutional Coordinator Tel: +90 312 202 20 80 E-mail: erasmus@gazi.edu.tr	http://erasmus.gazi.edu.tr/?language=en_US

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.



--	--	--	--

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of students, student months (=sum)*]	Student Mobility for Traineeships *
TR ANKARA02		0114	Teacher Training	1 st , 2 nd , 3 rd	2 (2x6) = 12 months	---
	TR ANKARA02	0114	Teacher Training	1 st , 2 nd , 3 rd	2 (2x6) = 12 months	---

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



TR ANKARA02		0114	Teacher Training	1 week, 8 teaching hours	---
	TR ANKARA02	0114	Teacher Training	1 week, 8 teaching hours	---

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ANKARA02		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Additional requirements for Gazi University

None

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



Additional requirements for ****

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ANKARA02	15 th of June	15 th of November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 10 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement shall become effective from the academic year 2014/15 and shall remain in effect until the academic year 2020/21. The agreement may be terminated by either contracting party giving at least six (6) months' written notice. However, any exchange in progress will continue until completed. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Gazi University (TR ANKARA02):

The local grades of Gazi University are transferred to ECTS grades as:

ECTS GRADES	GU LOCAL GRADES	DEFINITION
A	AA	Excellent



B	BA	Very Good
C	BB	Good
D	CB	Satisfactory
E	CC	Sufficient
FX	DD	Fail
F	FF	Fail

The evaluation is implemented based on the principles set forth in Gazi University Statute of Instruction and Examination. Grading principles for courses with special evaluation are announced by faculty member(s) to the students and the department in the beginning of the semester. 100 is the full point in the assessment of exams and it is equal to AA.

A student who holds either of the grades (AA), (BA), (BB), (CB) and (CC) is considered successful in that course. Grades below DC (i.e. DD, FD and FF) are considered to be unsuccessful.

Final exam attendance is mandatory for successful completion of a course.

University* (*****):**

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA02	incomingerasmus@gazi.edu.tr +090 312 202 2082	http://erasmus.gazi.edu.tr/posts/view/title/f-or-incoming-students-103344?siteUri=erasmus



3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA02	incomingerasmus@gazi.edu.tr +090 312 202 2082	http://erasmus.gazi.edu.tr/?language=en_US

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA02	incomingerasmus@gazi.edu.tr +090 312 202 2082	http://erasmus.gazi.edu.tr/?language=en_US



G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
TR ANKARA02	Professor Bensu Karahalil Erasmus Institutional Coordinator		

⁷ Scanned signatures are accepted