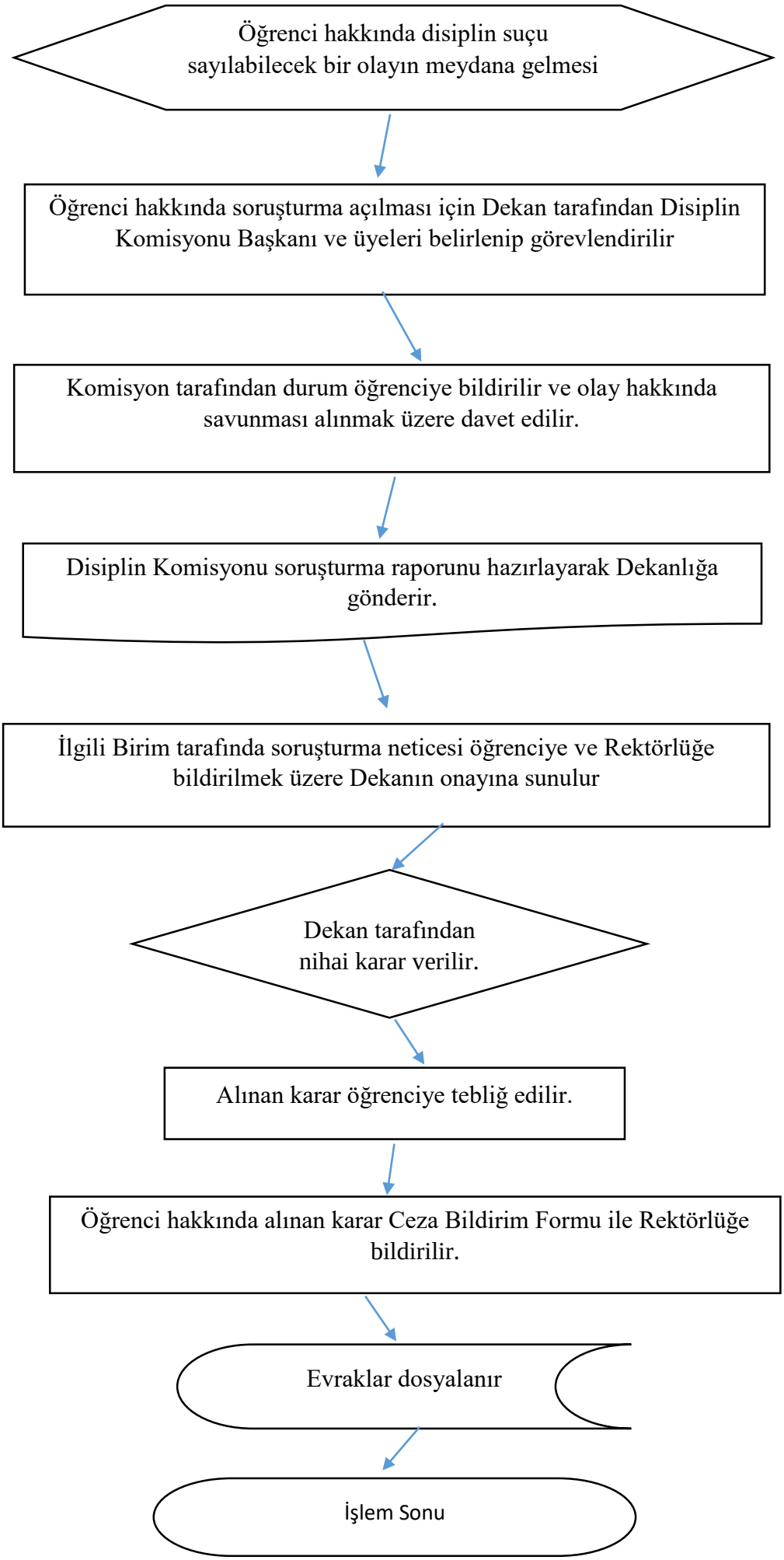ÖĞRENCİ DİSİPLİN SORUŞTURMA İŞ AKIŞ SÜRECİ