**REQUIRED DOCUMENTS FOR EXACT REGISTRATION**

All the original documents (except passport and the official identity card) should be delivered to the Department of Student Affairs, that the certified copies were submitted during the application period. However, the applicant should bring his/her passport and identity card during the registration and show if he/she is asked.

**1)** The original copy of the candidate’s **high school diploma or interim graduation certificate** and the notarized copy of the Turkish translations of these documents from Turkish foreign representatives or notaries in Turkey,

**2)** The candidate’s official **transcript** showing the courses and grades and the notarized copy of the Turkish translations of these documents from Turkish foreign representatives or notaries in Turkey,

**3) Equivalent certificate** that is taken from the Ministry of Education, Department of Instruction and Education (Milli Eğitim Bakanlığı, Talim Terbiye Daire Başkanlığı) or Turkish Embassy Educational Consultancy that is situated in your country, **(If candidate can not present the certification of equality while registration, registration will not approved).**

**4)** The original copy of **the exam result or diploma** used for application and the notarized copy of the Turkish translations of these documents from Turkish foreign representatives or notaries in Turkey,

**5)** The copy of your passport with a **student visa.**

**6)** 12 new **photos** (6.0x4.5 cm) biometrically taken,

**7)** Bank receipt of the student’s **tuition fee** payment,

**8)** The students who are accepted to the learning programmes, should state their **subsistence guarantee (10.000 TL.) document,**

**9) Residence permit** must be submitted to the Student Affairs Office within one month after registration,

**10)** For applications made by native-born Turkish nationals that have ceased to be a citizen by courtesy of the Ministry of Interior and their minor children (Blue Card Holders), the candidate’s document proving that the rights given by the Law no 5203 that is certified by Turkish foreign representatives and official certified copy of their identity certificate,

**11)** Diploma or certificate of enrollment of Gazi University Turkish Language Learning, Research and Application Center (TÖMER) (The faculty and graduate school registrations of the students will be frozen who have registered to TÖMER. The students should complete their TÖMER courses at least until the beginning of the new academic year and submit their TÖMER diploma to the related Student Affairs Office. Level certificates cannot take the place of TÖMER diploma).

**DETERMINATION OF TURKISH LEVEL:**

**Foreign applicants should prove their Turkish level with their Gazi University Turkish Language Learning, Research and Application Center (TÖMER) diploma. The students are allowed for at most one year to bring their documents. The student, who cannot submit his/her Turkish Proficiency document after this period, will be dismissed from Gazi University.**

**After the applicants are placed to Gazi University; Turkish Language Learning, Research and Application Center (TÖMER) will make an exam to evaluate their Turkish Proficiency level. The student, who got through the exam successfully, will get a diploma and start to his/her education.**

**12) General Health Insurance: Foreign students do not have to get General Health Insurance. However, if students would like to have General Health Insurance, they have to apply to Republic of Turkey Social Security Institution with the foreign identity number in three months after the registration.**

**NOT: Those who cannot submit the required documents or make a false statement or cannot fulfil the criteria will lose their registration right even if they have the right to register.**